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CCI

THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking)

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07.08.2025

"CORRIGENDUM"

(Tender for Purchase of Fire, Theft & Burglary Insurance Policy And Marine Cargo Open Declaration Policy of the Corporation For the Cotton Crop Year Season 2025-26 starting from 01.10.2025 to 30.09.2026.)

As per the discussions in pre-bid meeting, the following Points are added to the **Tender dated 25.07.2025.**

Coinsurer clause:

Sr. No.	Existing Clause	Revised Clause
1.	**Annexure – II (Point No. 16)** The Corporation also reserves its right to award 100% insurance business to L-1 or it may award the policy under coinsurance with 60% share of insurance business to L-1 tenderer & 20% share each of insurance business to L-2 & L-3 provided they agree to the premium rate quoted by L-1 and decision of the Corporation in this regard shall be final and binding if L-2 and L-3 does not agree all the insurance business will be allotted to L-1.	**Annexure – II (Point No. 16)** The Corporation also reserves its right to award 100% insurance business to L-1 or it may award the policy under coinsurance with 60% share of insurance business to L-1 tenderer & 20% share each of insurance business to L-2 & L-3 provided they agree to the premium rate quoted by L-1 and decision of the Corporation in this regard shall be final and binding if L-2 and L-3 does not agree all the insurance business will be allotted to L-1. **The Percentage of share and the number of Coinsurers could vary from the above depending on the circumstances and the requirements; and this will be at the sole discretion of Cotton Corporation of India Ltd.**

As per the discussions held in the pre-bid meeting, the required information is provided as under:

1. **Branch-wise total Premium paid, for Crop Year 2023-24:**

Sr. no	Branch	FOR STOCKS IN FACTORY	FOR STOCKS IN GODOWN
		Net Premium Paid (After Adjusting Refund) in INR	Net Premium Paid (After Adjusting Refund) in INR
1	Sirsa	500615	1072521
2	Sriganganagar	88975	165171
3	Warangal	3892056.17	10765967.17
4	Rajkot	201539	496507
5	Mahbubnagar	5567363.62	10473960
6	Coimbatore	0	0
7	Adilabad	2964897.75	5284356.54
8	Bathinda	403554	1340858.5
9	Kolkata	0	38025
10	Guntur	838311	3310795
11	Hubli	407241	1066741
12	Bhilwara	147352.14	377525.4
13	Aurangabad	806831	1540607
14	Indore	663426	2278974
15	Akola	1852031.3	2142435.24
16	Rayagada	797849	1015012.59
17	Ahmedabad	1189139.25	1430190
18	Kalamboli	0	0
19	New Delhi	0	0
	Grand Total	**19514350.23**	**41259039.44**

2. Branch-wise total Premium paid, for Crop Year 2024-25:

The Cotton Corporation of India Ltd., Navi Mumbai		
Premium Paid Statement 2024-25		
Sr. No.	**Branch**	**Premium Paid in 2024-25 (in Lakh Rs.) Approx. (Till June 2025)**
1	Bathinda	4.87
2	Sirsa	24.83
3	Sriganganagar	13.56
4	Bhilwara	2.40
5	Ahmedabad	254.27
6	Rajkot	415.08
7	Akola	812.52
8	Aurangabad	280.85
9	Indore	274.96
10	Rayagada	142.79
11	Guntur	310.02
12	Hubli	146.16
13	Adilabad	578.25
14	Warangal	1129.81
15	Mahabubnagar	713.51
Total		**5103.89**

REVISED 30.05.2024

Standard operating procedure (sop) for prevention of fire incidences.

A. At Market yards

The APMC should be insisted to make following arrangements / ensure that:

- "NO SMOKING" Board in local language along with visual symbol of 🚭 are prominently displayed in the market yard.
- Sufficient numbers of firefighting equipments are available in market yard in working and functional condition.
- Fire extinguishers are in working condition, water filled drums with pieces of hessian in it/water filled buckets/sand filled buckets etc. in sufficient numbers are placed at suitable locations.
- Vehicles without fire arresters or without their silencer covered with wet hessian are not allowed to enter into the market yard.
- There are no electrical pole or open wiring in the market yards.
- The Fire Brigade's/Police Station's Telephone Numbers are displayed at prominent places in market yards.

The Centre Incharge should request the APMC to make above arrangements and should also ensure that:

- after weighment of kapas in market yards, the vehicle carrying kapas to the factory is properly covered with tarpaulins.
- stock of the Corporation lying at the market yard should be fully insured.

B. At Ginning and Pressing Factory

The G&P factory/factories engaged by the Corporation should be informed to make following arrangements / ensure that:

- Sufficient numbers of water filled buckets/water filled drums with pieces of hessian in it, sand filled buckets etc. are made available at the factory gate.
- "NO SMOKING" Board in local language alongwith visual symbol of 🚭 are prominently displayed in the G&P factory at prominent location.
- Adequate arrangements for firefighting such as hydrants, firefighting equipments, water etc. are made and the equipment's and hydrants are tested time to time.

- The date of expiry of fire extinguishers is periodically checked and their refilling is done at regular intervals.

- the vehicles without fire arresters or its' silencer without covered with wet hessian are not allowed near the kapas heaps as there is possibility of fire due to sparking.
- The electrical installations/ wiring, fitting etc. are properly checked by the concerned authorities at frequent intervals.
- Safety norms and standards pertaining to electrification in the premises are strictly adhered to.
- Water hydrant with hoze pipes always remains attached to it along with its nozzle.
- Electrical wiring is properly insulated without any loose contact.
- The electrical motors are covered with the sheet hood to avert spark spread.
- The maintenance plan of machinery and electrification is displayed in the factory.
- The sufficient numbers of fire extinguishers are made available in the gin house.
- The constant watch and patrolling control is maintained within the compound.
- There is restriction on any type of fire work such as cooking, tea-making stalls, peanuts vendor with angethi etc.
- The huts and temporary constructions are not allowed for residential purposes within the Ginning & Pressing compound.
- The stock is not stored near such huts or temporary constructions.
- The workers and others frequently visiting staff should be effectively checked / prevented from carrying bidis / cigarettes /matchboxes/ lighter and other inflammable substances into the prohibited areas by carrying out searches to the extent desirable to ensure that no such articles are carried by them into "No Smoking" zone.
- No stock is stored near road side to avoid throwing of any lighted match sticks, bidis/cigarettes, crackers, sparks from running vehicles etc.
- No stock is stored near the railway line to avoid ignition due to sparks from the railway engines.
- No stock is stored below or near the overhead electrical wires or near any electrical installations/transformers. It should be kept well away from such installations.
- No large lint stock is kept for pressing. As far as possible lint should be pressed into bales at earliest possible.
- In case of pneumatic system where lint is carried in Pala hall directly through pipes, proper arrangement for water is made in such pala hall.

- foreign materials especially stones, pieces of bricks etc. are properly picked from kapas heap as it may cause spark during processing work which may culminate into fire.
- Close liaison with the Fire Department, Local Police and Local administration is maintained.
- The Hot box (kapas cleaner) should be periodically cleaned and periodical maintenance of same is carried out.
- that the factory owners and their employees remains watchful all the time and should also periodically visit the nearby area of the factory to ensure that dry grass / waste material etc. are not burnt near the factory premises.

At Heaping Stage

The G&P factory/factories engaged by the Corporation should be informed to make following arrangements / ensure that:

- The heaping area is declared as "Absolute No Smoking Zone" and "NO SMOKING" Board in local language along with visual symbol of ⊗ should be prominently displayed near the heaps.
- While unloading kapas from truck/tractor/trollies, it must be ensured that ignition of the respective truck/tractor/trollies is in off mode and the silencer is duly covered with wet hessian.
- As far as possible heaps of kapas should be fully covered with tarpaulins.
- Silencer of mechanical JCB/ **hoarders** should be covered.
- Water hydrant with hoze pipes always remains attached to it along with its nozzle.
- Heap is not made too near to the hydrants as they may not be functional in the event of fire.
- There are no overhead wire over the heaps.
- There should be adequate distance between the two heaps and if the heap is large, at least one galli should be opened in the heap.
- Sufficient quantity of water and sand are kept near the heaps which will help in extinguishing the fire at the initial stage.
- Heap of the kapas should not be made near to the hot box (kapas cleaner).
- the rubber strip may be fixed on the tip of the bucket of the loader tractor to avoid its friction with platform and the driver of the loader tractor should also be properly sensitized and trained for putting the kapas in hot box as well as in heap formation so that the chances of any untoward incidence due to spark from friction may be minimized.

The Centre Incharge / Factory Incharge should ensure that

- Heap size should be as per the guidelines / Marketing Manual.
- the factory has made the necessary arrangement as mentioned above.

- As soon as the lot of cotton bales is pressed, it should be shifted to the godowns instead of keeping them in Ginning & Pressing Factories for longer period.
- Close liaison with the Fire Department, Local Police and Local administration is maintained.
- All stocks lying at the factory is completely insured.

The visiting officials should

- Periodically Check the date of expiry of fire extinguishers and the factory should be informed for its' refilling as and when due.
- also ensure the compliance of the arrangements mentioned above. In case of deviation or non-compliance proper instruction should be given to concerned factory and also to the Centre/ Factory Incharge. The Branch Manager should also be informed about the same.

C. Transportation of bales to the godowns

In the process of shifting of bales the Centre / factory / godown Incharge should ensure that

- the bales are covered with tarpaulins to avoid the fire incidents due to accidental contact with overhead wires.
- Truck is not overloaded.
- The transporter is informed to keep the portable Fire Extinguisher in Driver's Cabin having due life intact.
- In case the bales cannot be unloaded at godown, then vehicles should not be allowed to be parked adjacent to godown.
- Adequate transit insurance is covered.

D. At Godown

Audit/ Vigilance Officer/Line In Charge etc. should properly inspect the godowns for ascertaining storage-worthiness before starting the storage of bales.

The Godown owners i.e. CWC/SWC/APMC/Co-Operative Societies should be insisted to make following arrangements / ensure that:

- The godown is storage-worthy to store the stocks.
- Windows, shutters of the godown remains fully intact and it must also be ensured that the glasses/shutters are not broken.
- The sufficient number of fire extinguishers in working condition, water filled drums with pieces of hessian in it/water filled buckets/sand filled buckets etc. are made available in godowns.
- The fire extinguishers are periodically checked and their refilling is done at regular intervals.

- The Water hydrant, if available, with hoze pipes remains always attached to it along with its nozzle.
- While loading/unloading cotton bales from truck/tractor/trollies, ignition of the respective truck/tractor/trollies is in off mode and the silencer is duly covered with wet hessian.
- Electrical connections and kit-kats are removed/disconnected from the junction box.
- Adequate storage of water is available in godown.
- There is a system of continuous watch in the godowns.
- The godowns is opened at periodical intervals, say weekly, and inspected by CWC / SWC / Co-Operative Societies officials or by the Watchmen engaged by Corporation in case of APMC/ Private godowns.
- The Physical and visual inspection by way of stock checking and by sniffing through nose to find out if there were smell of carbon, smoke, fire in the air.
- The Periodical supervision is carried out by various visiting officers of CWC/SWC/APMC in a logical and systematic manner.
- The day and night watch and ward is arranged by CWC/SWC/Co-Operative Societies in case of CWC (owned or managed)/SWC/Co-Operative godowns.
- Bales are stacked in the godown as per stacking plan.
- The warehouse receipt is issued by CWC/SWC/Co-operative society in time.
- There are no dry grass adjacent/ near to the godown.
- To check that the dry grass / waste material etc. are not burnt within or near the godown premises. The people staying nearby the godown may be sensitized about the nature of stock stored in the godown.
- There is no electrical connection in the godown where the stock is stored.

Godown Incharge / Visiting Officials should ensure

- Periodical supervision in a logical and systematic manner.
- Day and night watch and ward is arranged when the godown is hired from APMC/Private Parties.
- The warehouse receipt is obtained from CWC/SWC/Co-operative society in time.
- To check that the dry grass / waste material etc. are not burnt within or near the godown premises. The people staying nearby the godown may be sensitized about the nature of stock stored in the godown.
- The CWC/SWC/Co-Operative Godown officials should be sensitized that they should remain watchful all the time and should also periodically visit the nearby area of the godown to

ensure that dry grass / waste material etc. are not burnt near the godown premises.

- There is a system of continuous watch in the godowns.
- The godowns is opened and inspected by Godown/Visiting Officials during their visit and also by the watchman engaged by Corporation in respect of APMC/ Private godowns.
- The Physical and visual inspection by way of stock checking and by sniffing through nose to find out if there were smell of carbon, smoke, fire in the air.
- The Periodical supervision is carried out by various visiting officers of CWC/SWC/APMC in a logical and systematic manner.
- That there are no dry grass adjacent/ near to the godown.
- To check that the dry grass / waste material etc. are not burnt within or near the godown premises . The people staying nearby the godown may be sensitized about the nature of stock stored in the godown.
- The compliance of the arrangements mentioned above in respect of godown storage. In case of deviation or non-compliance proper instruction should be given to SWC/CWC/APMC/Co-Operative Society and also to the Godown Incharge. The Branch Manager should also be informed about the same.
- All stocks should be fully insured.

E. Miscellaneous

- Before Commencement of Cotton Season training session at centre / godown may be carried out in co-ordination with local firefighting department in presence of any of the visiting official to ensure that the centre / godown Incharge become acquainted with the procedure of operating the firefighting equipment etc..
- Mock drill of fire may be conducted, without lighting the fire, at
  a. G&P factories after the purchase of kapas is started at factory
  b. Godown after the storage of bales is started.

  Such mock drills may be conducted initially by Centre/ Godown Incharge and subsequently by the visiting officials during their visit to G&P factory / Godown.
- The centre / godown incharge should chalk out the escape routes for the persons and stock in close coordination with factory / godown owners and the same may be displayed at prominent place at factory / godown.
- The godown owners should be informed to place public notice boards at prominent place on the godown walls, facing outwards, informing that the F.P. Cotton Bales of inflammable nature have been stored in the concerned godown. The notice should be in local as well as English language.

- The general public residing / visiting the nearby area of the godown may be cautioned to avoid and be careful in activities that may pose fire hazard to the bales stored by Corporation.

F. Composition of various committees

- The Branch must constitute a Committee to identify the weak/grey areas where the fire fighting equipments /arrangements are lacking.
- The above Committee should suggest corrective measures on the spot to the Management of G&P Factories/Godowns for averting fire disasters.